**IF YOU DO NOT HAVE**

**PROOF OF ADDRESS IN YOUR NAME**

If you live with someone and do not have proof of address in your name (a Utility bill, Lease or Deed), this is what you need to do for enrollment:

Have the person you live with or rent from, write a letter stating that you

**and** your children live with them (or rent from them). They must list your

name and the names of your children in the letter along with their name,

address, and phone number. The letter must have a date and be Notarized.

**You both must sign the letter in front of a Notary.**

*You must bring this Notarized letter and a current KUB bill for the person who wrote the letter. You will have 30 days to provide two pieces of unopened mail that is addressed to you at this address.*

The school’s Social Worker may make a home visit to verify that you are actually living at this address.